



APPLICATION FOR EMPLOYMENT IN GIRL SCOUTING

GSGEC subscribes to a policy of equal employment opportunities and will maintain and conduct all practices with relation to recruitment, hiring, upgrading, discipline, and other aspects of employment in a manner which does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, marital status, veteran status, height, weight, arrest record, gender identity, or sexual orientation. GSGEC further prohibits discrimination against qualified individuals with disabilities as defined in The American with Disabilities Act of 1990.

Check One

- New Applicant
- Reemployment Applicant
- Transfer Applicant

Note: Applicants for transfer or reemployment also complete Supplement to Application for Employment in Girl Scouting.

Personal Data

Last Name	First Name	Middle Name or Initial	Social Security Number	Date of Application
Present Address (Number and Street)		City	State Zip Code	Area Code & Tel. No. ()
Permanent Address (If different from above)		City	State Zip Code	Area Code & Tel. No. ()

Position Desired

Position/Type of Work Desired	<input type="checkbox"/> Regular <input type="checkbox"/> Full Time <input type="checkbox"/> Temporary <input type="checkbox"/> Part Time	Date Available	Salary Desired
-------------------------------	--	----------------	----------------

Source of Referral:

Agency (name) _____ Own Initiative _____

Publication (name) _____ Employee (name) _____

School/Organization _____ Other _____

Willing to Travel? <input type="checkbox"/> Yes <input type="checkbox"/> No	Percentage of Time	Willing to Relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Geographic Preference	Do you have relatives employed by a Girl Scout Council? <input type="checkbox"/> Yes <input type="checkbox"/> No
Were you ever employed by a Girl Scout Council? <input type="checkbox"/> Yes <input type="checkbox"/> No When? Where?		Have you previously applied to a Girl Scout Council? <input type="checkbox"/> Yes <input type="checkbox"/> No When? Where?		

Employment History

Present or Last Employer

Name of Employer	Title or Position			
Address	City	State	Zip Code	Area Code & Tel. No. ()
Employment Dates (Mo. And Year) From: To:	Starting Salary \$ Per	Final Salary \$ Per	Other Compensation	
Name and Title of Immediate Supervisor	Reason for Leaving			

Description of Duties:

Previous Employer

Name of Employer	Title or Position			
Address	City	State	Zip Code	Area Code & Tel. No. ()
Employment Dates (Mo. And Year) From: To:	Starting Salary \$ Per	Final Salary \$ Per	Other Compensation	

Name and Title of Immediate Supervisor:

Reason for Leaving:

Description of Duties:

Previous Employer

Name of Employer		Title or Position		
Address	City	State	Zip Code	Area Code & Tel. No. ()
Employment Dates (Mo. And Year) From: To:	Starting Salary \$ Per	Final Salary \$ Per	Other Compensation	

Name and Title of Immediate Supervisor	Reason for Leaving
--	--------------------

Description of Duties:

Previous Employer

Name of Employer		Title or Position		
Address	City	State	Zip Code	Area Code & Tel. No. ()
Employment Dates (Mo. And Year) From: To:	Starting Salary \$ Per	Final Salary \$ Per	Other Compensation	

Name and Title of Immediate Supervisor	Reason for Leaving
--	--------------------

Description of Duties:

Education

School Name and Location	High School or General Equivalency Diploma (GED)	Undergraduate College/University				Graduate/ Professional				Business/ Technical School
		1	2	3	4	1	2	3	4	
Circle Last Year Completed										
Diploma / Degree / Credits										
Describe Course of Study										
Describe any specialized training, apprenticeship, skills and extra-curricular activities.										

Describe any honors you have received.

State any additional information you feel may be helpful to us in considering your application.

Skills

Please check: Word Processing Calculator Duplicator Computer
 10 Key Entry Dictaphone Keyboard WPM _____
 Other _____

Training

Sponsoring Organization and Location	Name of Course, Seminar, etc.	C.E.U.'s	No. of Hours	Dates

Volunteer Activities

(You need not list organizations whose name or nature indicates your race, sex, national origin, age or religion.)

Organization	Position/Offices Held	Describe Responsibilities/Services	No. of Years

Statement

(Explain briefly why you are interested in working for our organization.)

References

Please indicate whether schooling or employment was under another name:

Applicants without recent employed experience list persons other than relatives who know of your qualifications and/or background experience.

Name	Profession	Area Code & Tel. No.	Business or Home Addr.
		B () H ()	
		B () H ()	
		B () H ()	

I hereby authorize you to check all my educational references and the personal and employment references as indicated below; I further authorize these references to release to you all information that they have about me (check all that apply):

Present employer _____ Present employer after accepting position _____
Previous employers _____ Additional references listed _____

Can you perform the essential functions of the job position for which you are applying with or without accommodation?

Yes _____ No _____

Have you ever been convicted of a crime (other than minor traffic violations)? Yes _____ No _____
If yes, please state offense, date and location (A conviction record will not necessarily be cause for disqualification)

Do you have any pending felony charges against you? If yes, please describe. Yes _____ No _____
(A conviction record or pending felony charge will not necessarily be cause for disqualification).

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the council at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment and that employment is subject to verification of references and satisfactory completion of a probation period.

Signature _____

Date _____

An equal opportunity employer